



North Central Academy
5055 Corey Rd.
Mancelona, Mi 49659
www.northcentralacademy.net

Position: Elementary Teacher, 2025-2026 School Year

Reports to: Jill Kettlewell, Principal, North Central Academy
kettlewellj@northcentralacademy.net

Employed by: Mitten Educational Management at North Central Academy

Nature of the Position:

The primary responsibilities of the Elementary Teacher are to create and implement hands-on lessons for students to engage in that follow the State Core Curriculum Content Standards for all subjects while maintaining strong classroom management and forming positive relationships with students.

Responsibilities of the Position:

1. Subscribe to the motto: "Action Over Words, Service Over Self".
2. Teach classes to elementary students on a daily basis.
3. Be a fun and energetic presence in the classroom and larger school community.
4. Work collaboratively with students, staff, and administration.
5. Plan, prepare and monitor delivery of creative lessons that follow the established curriculum.
6. Effectively communicate with parents on a frequent basis.

Requirements for the Position:

1. Applicants will hold a Bachelor's Degree and a valid elementary teaching certificate in the State of Michigan.
2. Background Check/Fingerprints.
3. Loves fun and taking risks.
4. Seeks positive impact with kids and community.
5. Celebrates briefly & grinds daily.
6. 10/10 attitude and work ethic each day.

Pay/Other:

Year-round salary. Benefits package includes the following: health insurance, 401K, dental and vision, life insurance coverage, a healthy living stipend to promote fitness, classroom stipend, uniform allowance, and paid vacation days.