



North Central Academy
5055 Corey Rd.
Mancelona, Mi 49659
www.northcentralacademy.net

Position: Secondary English Language Arts Teacher for the 2025-2026 School Year

Reports to: Jill Kettlewell - Principal, North Central Academy
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Employed by: Mitten Educational Management at North Central Academy

Nature of the Position:

The position is required to teach secondary students (grades 7 -12) various English Language Arts courses as required by the State of Michigan. The candidate should be able to infuse hands-on learning into creative lessons.

Responsibilities of the Position:

1. Subscribes to the motto: "Action Over Words, Service Over Self".
2. Teach required English Language Arts curriculum to secondary students on a daily basis for grades 7-12.
3. Effectively communicate with parents on a frequent basis.
4. Maintain classroom discipline and high expectations.
5. Strongly commit to NCA's vision, mission and core values.
6. Provide a positive, fun, and hands-on learning environment.

Requirements for the Position:

1. Applicants will hold a Bachelor's Degree and a valid English Language Arts teaching certificate in the State of Michigan.
2. Background Check/Fingerprints
3. Excellent oral and written communication and organization.
4. Ability to teach the whole child.
5. Positive interaction with parents, other teachers and school administrators on a regular basis.

Pay/Other:

Year-round salary. Benefits package includes the following: health insurance, 401K, dental and vision, life insurance coverage, yearly classroom stipend for supplies, a healthy living stipend to promote fitness, uniform allowance, and paid vacation days.