



North Central Academy
5055 Corey Rd.
Mancelona, Mi 49659
www.northcentralacademy.net

Position: Special Education Teacher
Reports to: Jill Kettlewell, Principal, North Central Academy,
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Employed by: Mitten Educational Management at North Central Academy

Nature of the Position:

The primary responsibilities of the Special Education Teacher is to provide assistance to students through leadership, advocacy, and collaboration. The teacher will implement a results-based special education program aimed at promoting student achievement while forming positive relationships with students.

Responsibilities of the Position:

1. Subscribes to the motto: "Action Over Words, Service Over Self".
2. Identify needs of assigned students through formal and informal assessments to develop appropriate goals and objectives for each student.
3. Work collaboratively with students, staff, and administration.
4. Plan, prepare and monitor individualized learning plans according to Individual Educational Plans (IEP).
5. Effectively communicate with parents on a frequent basis.
6. Maintain accurate and complete records on compliance with school district regulations and legal requirements.
7. Implement and carry out the school-wide Character Education Program, Great Expectations.

Requirements for the Position:

1. Applicants will hold a Bachelor's Degree and a valid special education teaching certificate in the State of Michigan.
2. Background Check/Fingerprints.
3. Loves fun and taking risks.
4. Seeks positive impact with kids and community.
5. Celebrates briefly & grinds daily.
6. 10/10 attitude and work ethic each day.

Pay/Other:

Year-round salary. Benefits package includes the following: health insurance, 401K, dental and vision, life insurance coverage, a healthy living stipend to promote fitness, classroom stipend, uniform allowance, and paid vacation days.