



2025-2026 School Bus Behavior Policy

Dear NCA Families:

Many families have chosen NCA even though they live a great distance from the school. NCA has opted to provide transportation services at no cost to our families. In order to receive school bus service it is important for your student(s) to adhere to the following behavior policies to avoid losing the privilege to ride the bus. Bus service is a privilege, not a right. NCA considers this policy to be a matter of safety, and it is therefore non-negotiable.

1. Expected Conduct for School Bus Students (this includes conduct at the bus stop)

- a. Abide by the North Central Academy Code of Conduct.
- b. Be respectful, courteous, and conscientious of all other individuals and property on the bus.
- d. Keep your entire body inside your assigned seat, facing forward. Voices must remain at a low volume.
- e. Follow the bus driver's directions promptly the first time they are given.
- f. No eating or drinking (other than water).

2. Discipline Sanctions

- a. **Minor Incidents** will result in a warning and/or a call to parents.
- b. **Moderate Incidents** will result in suspension from the bus, with the duration determined by the principal.
- c. **Severe Incidents** will result in suspension from the bus and may result in dismissal from the school bus for the remainder of the year.

***If a student is suspended from transportation services, parents/guardians are responsible for finding alternate means of transportation. Suspension from the bus does not mean suspension from school. Students who fail to report to school due to being suspended from transportation services will be marked as "unexcused". Furthermore, parents/guardians may be liable for property damage or injury caused by their child.

3. Bus Assignment & Temporary Route Changes

- a. Students will be assigned a bus route based on their location.
- b. Students will be assigned a seat and must remain in it the entire route unless moved by the bus driver.
- c. All bus route changes MUST go through the NCA office. This includes riding to/from other student's homes, riding to a different bus stop, etc. This is for the safety of all students.
- d. Transportation changes must be reported to the NCA office no later than 2:30 pm.

It is suggested that students bring an approved activity on the school bus such as books to read, handheld game devices or phones (headphones must be worn and volume must be low enough that no other student can hear the device). These devices are expected to remain inside the students' locker during school hours.

Please review the policy with your student, sign, and return by Thursday, August 28th. By signing, you acknowledge that you understand, and will abide by, the NCA bus policies.

Parent's Name (Printed)	Parent's Signature
Student's Name (Printed)	Student's Signature

If you have any questions regarding bus routes or policies please contact Jill Kettlewell at 231-495-1115.