## **Classroom Volunteer Policy:**

Any person who volunteers to work at North Central Academy shall be screened through Internal sites that include the Sex Offenders Registry (SOR) list, the Internal Criminal History Access Tool (ICHAT), or other similar services.

- Classroom volunteers work at the discretion of North Central Academy staff and administration.
- Classroom volunteers are not in any manner considered an employee of North Central Academy or entitled to any benefits provided to an employee.
- All volunteers will abide by North Central Academy rules, administrative guidelines and policies while on duty. Exception, wearing a uniform shirt, although each volunteer will be dressed in a professional manner.
- Each volunteer will provide information required for a mandatory background history review, and will further update administration after the initial check, if status changes in any way.